

Leigh Home and School Club
Meeting Minutes
November 18, 2019

1. Introductions & Welcome: 7:10pm

2. Principal's Report – Kara Butler

1. Ms. Butler showed us photos of a project done by Mr. Gallagher's Principles of Engineering class. Class had to apply their knowledge of math to build trusses for bridges.
2. Last Wednesday night, Leigh hosted the second annual Band Benefit to support Red Cross disaster relief, with the Leigh band and bands from other CUHSD high school.
3. This Thursday 11/21 is Leigh Shadow Day, where 8th graders visit Leigh.
4. On 11/1 guidance counselors went into all World History classes to do a presentation for all 10th graders, to talk about Naviance, course selection for junior year, and more. The counselors will be doing one-on-one meetings with 9th graders the week we get back from Thanksgiving break.

3. Teacher's Report – Celeste Smiley

1. Teachers are working on updating their online staff directory, which will include a bio and photo of each teacher. Goal is to complete it by the end of the year. The staff directory will be made available to parents.
2. They have drafted some sections of the WASC report and this is available on the website. Parents are invited to send comments to Ms. Moseley.
3. Senior "baby ads" in the yearbook are currently for sale, for seniors' parents to buy.
4. Teachers have been working with students who have "D" and "F" grades during set days in tutorial each week, to help bring up those grades.
5. On 11/6 and 11/7 some Leigh admins and teachers attended a Mental Health First Aid training at the CUHSD office.
6. The Math Department won the teachers' Halloween costume contest. They've never won before.
7. Some of the teachers have Twitter accounts and they are listed in Ms. Smiley's written report.
8. CHSTA (teachers' union) news: Teacher and staff are participating in the Family Giving Tree drive again this year.

9. See her written report for more details on all of these items, plus news from various classes. Many teachers say “thank you” to Home and School Club for the HSC grants that have made it possible to pay for supplies and experiences for the students. Ms. Smiley showed photos of some of the things that HSC grants have paid for.
4. **Facilities Report – Tamara Strachman**
 1. There was no facilities meeting this month. It’s been postponed to December. Tamara mentioned that the pool construction is going well.
5. **Presidents’ Council Report – Aine O’Donovan**
 1. The council of CUHSD HSC/PTA presidents met today, and their main focus of discussion was preparing for the parcel tax.
6. **College & Career Center Report – Nathalie Goricanec**
 1. CUHSD Career Expo will be March 17th, 6-8pm at Westmont.
 2. SAT and ACT bootcamps are happening now. They sold out quickly. A couple of seats for ACT bootcamp are still available.
 3. See her written report for more items.
7. **Booster Reports**
 1. **Sports Boosters – Kristina Williams**
 1. See her written report for a list of the grants that Sports Boosters has made so far this year. Items include Girls Tennis uniforms, tennis and soccer bags, 2 sets of JV Boys Basketball uniforms, 2 sets of Varsity Girls soccer uniforms, and more.
 2. They met their Snack Shack revenue goal of \$17,000 for Football season.
 3. Their membership drive is close to its goal.
 4. They have a dining night out this Wednesday 11/20 at Pizza My Heart (the one where Le Boulanger used to be).
 2. **PAPA – (no PAPA rep; Nathalie Goricanec reported)**
 1. See her written report for complete details.
 2. Haunted House ticket sale income was down this year, but there’s a freshman parent who has a lot of experience with haunted houses and she’s going to provide advice next year to help increase Haunted House attendance.

3. Winter Percussion is raising money for a trip to Dayton.
4. Marching Band had a benefit show on Nov. 13.
5. Mattress Fundraiser earned \$8,855.
6. Crab Feed will be Feb 8, 2020. Tickets will go on sale by early January at the latest.
7. Next theater event is "She Kills Monsters," Dec 6, 7, 12-14
8. Auditions for "Once Upon a Mattress" are this week.
9. Dec 16-17 will be the Winter Concert.
10. Winter Percussion and Winter Guard auditions are happening now.

8. Approving the October Minutes

1. Motion to approve the October minutes by Gretchen, seconded by Ann Auld. Motion passed.

9. HSC Board & Committee Reports

1. Presidents – Tamara Strachman and Aine O'Donovan

1. Parcel Tax Campaign

1. Tamara reported that there are 3 parents (including Tamara) sitting on the parcel tax committee as voting members, and Aine is on the committee as the communications person.
2. The parcel tax will be on the ballot for the March 3, 2020 election. Our current CUHSD parcel tax is \$85. The new parcel tax will probably be between \$275-\$300. They want to keep it under \$300. The reason for the tax is to be able to raise teacher pay so they can continue to recruit and retain good teachers, hire mental health staff, and maintain academic rigor, the parcel tax is necessary.
3. The need for volunteers to help with campaigning will be from early January until the election. Looking for point people at each school to take charge of recruiting volunteers from their school to walk precincts and write hand-written letters. We send a lot of hand-written letters to seniors asking them to vote for the parcel tax. Students can also participate in the parcel tax campaign.
4. The elementary school districts (Union Elementary School District and Campbell Union School District) will also have parcel taxes on the ballot.
5. CUHSD is asking all the Home & School Clubs/PTAs to contribute to the campaign to pass the parcel tax.

6. Carol Hofheimer made a motion to donate \$500 from the Board Discretionary Fund to CUHSD. Kristina Williams seconded. Motion passed unanimously with 3 abstentions.
2. Giving Tuesday Campaign
 1. Aine suggested that HSC do a fundraising campaign on Giving Tuesday to purchase sets of computers for classrooms. A classroom set of Chromebooks costs \$10,000. We have an anonymous donor who will do a matching grant of up to \$10,000 to match whatever we raise on Giving Tuesday. The school would like to purchase enough so that all classrooms will have a set.
 2. The Board agreed to move forward with this campaign.
 3. Large donations
 1. Aine reported on parent responses to the survey that HSC sent out with regard to how we should spend the large donations that HSC has received this year. The priorities after the survey and after meeting with Kara Butler are, in order:
 - Classroom set of Chromebooks (about \$10K each)
 - Laptops for library
 - Professional development for the teachers
 - Outdoor furniture for the quad (2 at approx. \$1K each)
 - Calculators for math/SPED (60 at \$75-100)
 - Science and Art Departments (\$10K each)
 - Tables for Staff Room (cost unknown)
 2. Kara's #1 priority is really to pay the salary for a drop-in counseling/wellness room, but this is beyond HSC's budget and we don't give money for salaries.
 3. One of the parents on the survey suggested "classes on adulting" and HSC will organize this and may need a few hundred dollars for material. The class will cover topics like how to open a bank account, budget, cook, and do other tasks that adults need to know how to do. Parents will volunteer to teach these workshops during the last few days of the school year before graduation.
 4. Another suggestion was to update the staffroom restrooms.
 5. Another suggestion was to update the Cooking Room (it was decided that we will review this after refurb and look at funding an update next year.)

6. A Leigh family has committed to donating most of the cost of another Challenge Day – to happen either end of this year or beginning of next year.
7. We have \$34,750 in large donations that we need to decide how to spend. See Aine's Large Donation Summary written report for her proposal on how to spend. Final proposal for how to spend this money:
 - Classroom set of Chromebooks - \$10K
 - Laptops for library - \$10K
 - Professional Development - \$4K
 - Outdoor furniture - \$2K for 2 tables (if successful, we can consider purchasing more)
 - Calculators for math and SPED depts (60 at \$75-100) - \$6K
 - Science and Art Depts – we are suggesting \$10K for each department (some of this money will come from our Annual Giving Drive due to the cancellation of the Kieth Hawkins student/parent/teacher assemblies)
 - Staff restrooms update – we are suggesting \$500
 - Adulting class - \$500 for any needed materials
 - (Next to Carol) made motion to approve, Kristina Williams seconded. Motion passed unanimously, with one abstention.

2. Treasurer – Amy Hogg

1. We have a total cash balance of \$91,298.16.
2. We're 97.51% to budget for our Membership Drive.
3. See her written report for more information.

3. Grants – Ann Auld

1. Physics department is requesting \$312.06 for a variety of equipment. See her written report for a list of specifically what they requested. Motion was made, was seconded, motion passed unanimously, with one abstention.

4. Parliamentarian – Gretchen Gabriel

1. Gretchen brought the updated bylaws to the HSC to be passed. Amy Gardner made a motion to approve, Alexis Hoekstra seconded. Motion passed unanimously. The updated bylaws are available on HSC's shared drive.

5. Staff Appreciation – Susan Lovelady

1. Staff Appreciation had a party last week for the teachers. It was a Nacho Luncheon with a Thanksgiving theme. For December they will provide cookies at the staff meeting and a holiday gift for each teacher.
6. **Campus Beautification – (Kelly Masini not here)**
 1. Aine reported that they had a great turnout at the Campus Beautification Day.
7. **Communications – Amy Gardner**
 1. Please send any information or photos for the HSC newsletter to Amy Gardner.

10. **Meeting Adjourned 8:40pm**