

**Leigh High School Home and School Club
Meeting Minutes
November 26, 2018**

1. Call to Order 7:05 PM

2. Introductions & Welcome

3. ASB Report (from ASB President)

- a. Powderpuff Football coming up, and also Stress-Relief Week Dec 10-14.
- b. Winter Ball will be in January.

4. Principal's Report

- a. We have a new student who's a refugee from the Paradise fire.
- b. Pumpkin Chunkin (physics classes' trebuchet contest) is coming – watch Principal's newsletter for detail.
- c. It's more than 8 years since we implemented Common Core Standards. So as a staff we're revising those and talking about what that means and how we continue to implement Common Core.
- d. Parents Nights will be in January. Watch Principal's weekly newsletter for details.
- e. Course selection for next year will probably be 3rd week in January.
- f. School received HSC's \$6,000 check today so Leigh will be putting in its science and technology orders in the next week or two. For technology, Leigh will be buying Chromebooks.

5. Teacher's Report (Celeste Smiley)

- a. Leigh signed up 5 teams for the Tech Challenge 2019. Thank you to HSC for the grant.
- b. See her written report for complete details about other news.

6. CHSTA (Celeste Smiley)

- a. Teachers and board came to an agreement on November 5. The agreement covers one year. See her written report for details about the agreement.
- b. To receive email updates about future negotiations – which start in February – go to <https://www.chsta.net/> and sign up for updates.

7. College & Career Center Report (Natalie Goricanec)

- a. CSU system is moving its application deadline from Nov 30 to Dec 15. Working on helping all the students get their applications in.

8. For the Kids Initiative: Update (Susan Dahl)

- a. "For the Kids" is the school district's land use initiative. They are going in front of City Council on December 4 to try to get the initiative approved.

9. Spirit Boosters (Claire Whitehead)

- a. Final fundraiser (See's Candy) is wrapping up.
- b. Spirit Boosters will be filing for its own 501(c)(3) in the coming months, as part of its process of separating from Home & School Club.
- c. See her written report for information about things Cheer is doing.

10. Auditor Report (Doug Evans)

- a. Completed the Spirit Boosters audit. The books looked good except that on the trip to Nationals Competition, there were some handwritten notes saying "\$400 for lunch", "\$400 for dinner" and similar. Spirit Boosters will put processes in place to fix this; they will require receipts for this, in future. They will encourage trip chaperones to take photos of receipts with their phone in case receipts get lost.
- b. Still has not received Sports Boosters' books for audit.

11. Sports Boosters (Maureen Currie)

- a. See written report.

12. PAPA Update (Sean Simonsen?)

- a. For the Fire Program (concert benefit in the Bowl on Nov 27) you can bring gift cards but not clothes or blankets.
- b. Dec 1 the marching band will be in Los Gatos Christmas Parade.
- c. Twelfth Night performances start Nov 30.
- d. Haunted House cleared \$16,000.
- e. Mattress Fundraiser cleared \$13,000.
- f. Spring musical will be Big Fish.
- g. Many fundraisers coming up: cheesecake, soup, and more, plus the Crab Feed (Feb. 2) event.

13. Approval of October 2018 Minutes

- a. Amendment to October minutes: Membership budget was \$25,000 and minutes said we raised \$30,000 but actually it was about \$26,000. The other \$4,000 was corporate matching which we have on a separate budget line.
- b. Motion to approve minutes as amended.
- c. Motion was seconded.
- d. Minutes were approved.

14. HSC Bylaws Report (Aine)

- a. Aine reported that Gretchen is working on updating the HSC bylaws to reflect the fact that the booster clubs will no longer be subsidiaries of HSC. They will be separate 501(c)(3) nonprofit organizations with their own tax IDs, separate from HSC.

15. Treasurer Report (Amy Hogg)

- a. Our CPA filed an extension on our tax return. Communication from the CPA has been slow but Amy is reaching out to them to ask why they filed an extension, since we submitted all our information to them on time.
- b. Benevity is doing a Giving Tuesday fundraiser and matching program to raise money for nonprofits. Amy Hogg and Tamara Strachman will be sending out information about this by tomorrow (Nov 27) so parents can participate if they wish, to raise money for Leigh HSC.
- c. See written report submitted.

16. Grant Requests (Tamara Strachman)

- a. \$300 grant for Project Lead the Way was approved. Motion was approved, and motion passed.
- b. Update on Camp Everytown grant request: Leigh teacher Mr. Castillo had requested a \$1,000 grant from HSC for Camp Everytown. The total cost of the program is \$10,000 to send approximately 20 students. Tamara reported that she talked to Mr. Castillo and proposed to him that HSC give a grant to send students who have financial need. He said he will probably do this, once they get closer to the time of the program and know which students are going.

17. Committee Reports

- a. Membership (Aine, filling in for Kristi)
 - 1. See written report.
- b. Community Building & Fundraising (Jayme Monroe)
 - 1. HSC's fundraising drive to raise funds for library furniture and upgrades will start in early January.
 - 2. HSC apparel – Jayme and Kristi are planning to start selling Leigh apparel that will appeal to parents, in addition to the student apparel HSC is already selling.
 - 3. Jayme suggested that HSC organize an Open House for incoming freshman parents where they could learn about HSC, the booster groups, and the clubs. Maybe on the evening of the informational meeting for freshman parents that's held each year in late summer.
 - 4. Ms. Butler suggested that one event that might bring parents out to participate, would be a 5K race. It doesn't have to be as elaborate as the old Leigh Longhorn Stampede. There is a way to do it that doesn't use so many volunteers.

5. Jayme stated that HSC doesn't have any fundraiser that it "owns" -- the way Sports Boosters owns Dining Out nights for example. There should be an annual HSC community fundraising event.
6. There was a discussion about asking parents for larger amounts of money up front at the beginning of the year during the membership drive. Suggestions included:
 - i. Give parents a wish list of items HSC wants to pay for and how much each will cost.
 - ii. Use a pie chart or other image to show where parents' donations go.
- c. Parent Ed (Aine)
 1. Jan 24; Conscious Parenting: Promoting Emotional Wellness in Teens
 2. Feb 7: Helping Students on 504 and IEP Plans Transition Successfully to College
 3. March (date TBA): Impact Teen Drive (driving safety)
- d. Teacher and Staff Appreciation (Carol Hofheimer)
 1. Hosted a Nacho Lunch for Teachers & Staff on Nov 15.
 2. In December the committee will be giving teachers candy in their mailboxes.
- e. Communications (Amy Gardner)
 1. We will send out photos of the Nacho Lunch to parents so they can see what the Teacher and Staff Appreciation committee has been doing.
- f. Grad Night (Jen Petroff and Ann Auld)
 1. Selling Grad Night tickets already -- \$125 gets you a Grad Night ticket with a postcard that you can give your child as a holiday gift. Capping this phase of ticket sales at 80 tickets.

18. Old Business – none

19. Announcements – The Eagle Scout who built the pergola sent HSC a thank you note for helping to fund the pergola.

20. Meeting Adjourned (8:57 PM)