

Leigh High School Home and School Club
Meeting Minutes
April 22, 2019

- I. Call to Order 7:05 PM**
- II. Welcome (Aine O'Donovan)**
- III. Principal's Report (Kara Butler)**
 - A.** Second annual memorial golf tournament in memory of Kyle Taylor (Jen and Mike Sarmiento's family) will give part of the money raised to purchase additional AED's for the Leigh campus. It's also providing funding for Leigh to have a clinic in the fall to do EKGs and echocardiograms on student athletes.
 - B.** Visiting artist on May 3: Gareth Hinds, author of graphic novels, will be speaking to students during the last school period of the day. There's also a Holocaust survivor speaking at Union Middle School on May 6, and Leigh students and families are encouraged to attend.
- IV. Teacher's Report (Celeste Smiley)**
 - A.** CHSTA report: Teacher's negotiations have especially been focusing on contract language regarding activities stipends and assignments, special education, and more. Discussions about the teachers' salary schedule have also begun. See her written report for details.
 - B.** Teacher of the Year nominations are out, and teachers will be voting this week. 22 teachers were nominated this year. In the past, students and teachers were eligible to make nominations; starting this year, parents were permitted to submit nominations as well. Then teachers vote based on the nominations.
 - C.** All the teachers who received HSC grants say thank you, and Ms. Resnick (biology) wrote a special thank you for HSC's funding for the Soil Lab.
 - D.** Physics cardboard boat races are May 21-22. Art students are preparing for shows/competitions. Game Club successfully concluded their canned food drive.
- V. College & Career Center Report (Nathalie Goricanec)**
 - A.** Junior Tutorial Workshop series continues with a workshop on College Essay Tips on May 22, and the Career Spotlight series will continue.
 - B.** Still recruiting AP exam proctors, we have openings for a couple of proctor spots. No experience needed, training provided, need to be fingerprinted, pays \$15/hour.
- VI. Facilities Report (Kara Butler)**

- A. In the area between the old building and the new building, there will be a patio area with plants. This is a new idea that was just recently added to the plans.
- B. There is some sample library furniture available to look at/try out in the library, to give the students a chance to give feedback on the new furniture that Leigh is considering buying for the library. Leigh hopes to have most of the new library furniture in place by the time school starts in the fall.
- C. The plan is also to have the new classroom furniture in place by the time school starts in the fall.

VII. Spirit Boosters (Clare)

- A. Cheer tryouts are this week. Cookie dough fundraiser is May 8-15. First parent meeting is May 8 and first Booster meeting is May 15.
- B. Tax ID process has been completed. Bylaws will be voted on for final approval at May 15 booster meeting.
- C. Lei sales are ongoing. Deadline is May 18.

VIII. Sports Boosters (Kristina Williams)

- A. Next Booster meeting is May 6. Restaurant fundraiser originally scheduled for May 7 has had to be rescheduled. Stay tuned for date.
- B. Sports Boosters are recruiting committee and board members for 2019-20.
- C. In the process of working on the Sports Boosters bylaws.

IX. PAPA (Sean Simonson)

- A. Upcoming fundraiser: First Aid Kits.
- B. Big Fish spring musical opens April 26. Tickets are on sale.

X. Approval of March minutes

- A. Ann Auld made a motion was to pass the March minutes. Seconded by Gretchen Gabriel. Motion passed.

XI. President's Report (Aine O'Donovan)

- A. Aine asked for someone to make a motion to donate \$12,000 to Leigh departments. Gretchen Gabriel made a motion to grant \$1,000 to each Leigh department for a total of \$12,000. Seconded by Amy Gardner. Motion passed.
- B. Please let Aine O'Donovan and Tamara Strachman know if you're interested in serving on the Home & School Club board next year. Please encourage parents of incoming freshmen to join HSC and run for board.

XII. Treasurer Report (Amy Hogg)

- A. We have a total cash balance of \$94,413.71, of which \$960 is reserved for CCC Scholarships and \$9,086.95 is reserved for the Center Stage Gift Fund.
- B. Deposits booked since the last meeting totaled \$9,357.00. See treasurer's written report for details.

- C. Checks issued since the last meeting totaled \$43,762.30. Included in this was a total of \$38,000 in grants to Leigh High School: \$10K for new Computer Principles class, \$10K for library upgrade, \$10K for library computers, and \$8K for mobile laptop cart. See treasurer's written report for details.

XIII. Grant Requests (Tamara Strachman)

- A. There is one new grant request, from Ms. Nakamura for \$200 for her literature class. Gretchen Gabriel moved to approve grant of \$200 for Ms. Nakamura's literature class. Motion was seconded and motion was approved.
- B. This leaves \$858.92 remaining in the staff grants budget. There was discussion of whether we should reach out to teachers to ask them to apply for more grants, or whether we shouldn't reach out because we don't have very much money left and we might have to turn teachers away. We also have \$5,000 remaining in the Admin Grant budget.
 - 1. Celeste Smiley suggested that HSC donate some money toward a gift card for the Teacher of the Year; the Teacher of the Year usually receives a \$50 gift card from CHSTA but if HSC donated some money they could give a gift card in a larger amount. Ann Auld suggested giving the \$858.92 toward replacing the leaky refrigerator in the staff lounge.
 - 2. Aine O'Donovan suggested budgeting a set amount of money as a gift for the Teacher of the Year every year.
 - 3. Kara Butler suggested donating \$350 to pay for a specialty coffee cart to bring coffee to teachers in their classrooms on May 10. She does this every May, and suggested that HSC fund it this year.
 - 4. Aine O'Donovan suggested giving \$350 for the coffee cart, \$850 towards the refrigerator, and \$500 for Teacher of the Year. Tamara Strachman suggested \$250 for the Teacher of the Year so that it wouldn't be such a large difference between what the teacher receives this year and what last year's Teacher of the Year received.
 - 5. There was discussion of whether retiring teachers should also receive a gift from HSC. Amounts of money were discussed.
- C. Kara Butler made a motion for \$200 for Teacher of the Year and \$100 for a retiring teacher to come out of staff grants. Motion was seconded, motion passed.
- D. At the conclusion of the Grant Requests discussion, Aine suggested spending \$1200 from Admin Grant for staff lounge refrigerator and \$350 from Admin Grant to bring in a coffee cart for teachers. We will vote on this at the Home & School Club meeting in May, once we know exactly how much the refrigerator costs.

XIV. Update on Leigh Longhorn Stampede (Aine O'Donovan)

- A. Please encourage all your friends to sign up. 130 runners have registered to date.
- B. Adult and student volunteers are needed.

C. \$5,250 in sponsorships has been raised to date. Goal is \$6,000.

XV. Grad Night (Kristina Williams)

- A. Grad Night is June 6. 107 tickets sold so far. We have room for a total of 212 students on the buses.
- B. Grad Night committee will start selling tickets on campus tomorrow. Parent volunteers are needed to sell tickets on campus during lunch on school days 11:45-12:35.
- C. Ticket price is \$140 through April 26, and then the price goes up to \$155. Still selling 4-packs of tickets for \$520.
- D. Grad Night Committee is hosting a Goodwill donation drive on Saturday, May 4 from 10am-3pm. You can donate all kinds of household items, including electronics and most e-waste. Goodwill will pay the Grad Night Committee based on the total weight of the donations.
- E. Online auction begins May 1. Other fundraisers include selling custom lawn signs for graduates for \$15, Flamingo Flocking, and Kiss a Senior Goodbye.
- F. Fundraising goal for Grad Night is about \$6,000 which will cover the cost of the buses and cover the cost of scholarships for students who can't afford the full cost of a ticket.

XVI. Committee Reports

A. Campus Beautification (Aine O'Donovan)

- 1. May 11 is Campus Beautification Day, 8:30am-1:00pm

B. Teacher and Staff Appreciation (Carol Hofheimer)

- 1. On 4/17 the Staff Appreciation committee delivered cookies to the staff in the front office.
- 2. In May, they will host a Bagel Bar during "Teacher Appreciation Week" along with other special treats. They will also help with Senior Awards Night.

C. Communications (Amy Gardner)

- 1. Amy asked some questions to clarify information that she is putting into the HSC newsletter.

XVII. Meeting Adjourned (8:47 PM)