

**Leigh High School Home and School Club
Meeting Minutes
August 20, 2018**

1. Call to Order 7:05 PM

2. Introductions & Welcome

3. Goals & Objectives for 2018-19

President (Aine) reviewed the HSC mission statement and annual goals. Goals for 2018-19 include:

- a. Build community and increase parent engagement.
- b. Launch a directed donation drive for new library.
- c. Bring in more speakers for the students.
- d. Increase income from corporate matching, Amazon, eScrip.
- e. Work closely with Leigh administration and teachers to ensure HSC funding aligns with their goals.
- f. See report for details.

4. Approval of May 2018 Minutes

- a. Motion to approve (Carol Hofheimer)
- b. Motion was seconded
- c. Minutes were approved

5. Election of New Officers

- a. Ann Auld to share Corresponding Sec role with Carmel, Susan Dahl to share the Reporting Secretary role with Jenny.
- b. Susan L. made a motion to elect the new officers.
- c. Motion was seconded.
- d. Officers were elected unanimously.

6. New Business

- a. ASB report (Esther from Student Leadership Team)
 - i. ASB organized events for Back to School week.
 - ii. ASB is collaborating with theater department and Heathers cast for National Suicide Awareness Day events, week of Sept 10.
 - iii. Homecoming is Sept 17.
- b. Teacher's report (Celeste Smiley)
 - i. CHSTA (teachers union) is continuing to bargain. They are still not in agreement on salary. Their contract expires at the end of August.
 - ii. CHSTA is hosting a school board candidates forum on Aug 22.

- iii. A new grading policy has been implemented by the school board. Most changes won't go into effect until the 2019-20 school year.
- iv. Next school board meeting is Sept 6.
- v. Haunted House dates: Auditions are August 28, callbacks Aug 29.
- vi. Club Fair is coming up soon, at lunchtime.
- vii. See report for details.
- c. Principal's update (Kara)
 - i. Faculty did Freshman Presentations and Senior Presentations in classrooms last week. Sophomore & Junior Presentations are coming up soon.
 - ii. See report for details.

7. Treasurer report (Amy H.)

- a. Cash balance is \$67,185, of which \$10,555 is reserved for College and Career Center (CCC) Scholarships (which are scholarships for SAT and ACT test prep, for students who can't afford test prep classes) and Center Stage Gift Fund.
- b. Expenses for this year's budget are lower than in the previous couple of years. This is because the past couple of years we were trying to spend down a large pot of money that had accumulated over the years. This year and going forward, HSC will try to spend the money that it raises, in the same school year that the money is raised.
- c. The last big spend-down will be \$15,000 in savings which the board has budgeted to put toward library furniture this year. We are budgeting to spend down our reserves to only \$10,000 by the end of the year.
- d. Instead of giving grants to student clubs and grant-a-wish this year, we are going to give money for the school to bring in more speakers for the students.
- e. A Leigh senior (Tanner) will build a pergola for Leigh near rooms 38 & 39 as his Eagle Scout project. Budget includes \$2,000 toward his expenses.
- f. Budget for classroom consumables is \$100 per teacher. Total amount isn't certain yet. Budget says \$7800 but Kara will confirm the number of teachers to make sure the count of 78 teachers is correct.
- g. See report for details.

8. HSC Budget Approval

- a. Ann A. made a motion to approve the budget
- b. Carol H. seconded
- c. Budget approved

9. A motion was made to provide \$75 worth of water bottles for the homecoming dance.

- a. Motion was seconded
- b. Motion approved

10. **HSC will have a fundraising table at Back To School Night.** The focus will be on getting parents to sign up for membership. Will also be selling Leigh merchandise, and will pass out free Leigh car stickers. HSC will also have a beverage table at Back To School Night with coffee, tea and water. Will ask Mr. Speed if student clubs would like to sell baked items.

11. **Leigh's Longhorn logo** was contested by the University of Texas so Leigh now has a new logo.

12. **Booster Updates and Budget Approvals**

- a. Spirit Boosters update
 - i. Next fundraiser is in 2 weeks (popcorn)
 - ii. See report for details.
- b. Sports Boosters update
 - i. Sports Boosters has approved its budget for this year. First meeting is Sept 10.
 - ii. Membership drive is underway
 - iii. Fully stocked with merchandise, including some with new Leigh logo
 - iv. New this year, Sports Boosters will bring in speakers on 2 topics for entire Leigh community: sports nutrition, and injury prevention & recovery.
 - v. New fundraisers this year: Dodgeball Tournament in fall, Cornhole in spring.
 - vi. See report for details.
- c. A motion was made for HSC to pass the Sports Boosters budget.
 - i. Motion was seconded
 - ii. Motion was approved
- d. PAPA update (none)

13. **Committee Reports**

- a. Membership (Kristi)
 - i. We have about \$10,000 in pledges so far, and have collected about \$4,000 of that. We're a little ahead of what we had collected last year at this time. We expect to be able to hit our fundraising goal for the membership drive.
- b. Parent Ed (AnaMaria)
 - i. Last year we had 5 talks, each with an average of 200-300 people in attendance: Priorities for this year are to bring in speakers on social emotional intelligence, possibly with an in-service on this topic for the faculty; teen driving; teens and technology; and anxiety. First talk will most likely be anxiety (Angst film, producer is coming to speak) Oct 18.
- c. Campus Beautification (Kelly)
 - i. We'll do two clean-up days this year: one in fall (proposed Sept 22) and one in spring. Keeping it minimal this year because of all the construction. We'd like to add mulch around campus, spruce up campus entryways, add color in the planting area in front of marquee sign on lawn.

- ii. See report for details.
- d. Grad Night (no update)
- e. Community Building & Fundraising (Jayme)
 - i. This year HSC will launch a directed donation drive for new library furniture (\$25,000 for each half of the library, i.e. \$50,000 total; we would try to contribute \$25,000 this year and \$25,000 in the next school year); we will upgrade one side of the library at a time.
 - ii. The board will spend \$15K from reserves and will need to fundraise for the other \$35,000 to complete the library upgrade
 - iii. Anyone with fundraising ideas for this effort can email Jayme Monro at fundraising@leighhsc.org.
- f. Staff Appreciation (Carol and Susan L.)
 - i. Had coffee and donuts for parents of incoming freshman and signed up 17 new additional families to volunteer for staff appreciation. We have almost 150 volunteers signed up for staff appreciation committee.
 - ii. Gave all the new staff members a welcome gift with flowers and a Starbucks gift card.
 - iii. Next event will be a back-to-school lunch for staff on Sept 6.
 - iv. See report for details.
- g. Communications – see report for details.
- h. College & Career Center (Natalie G.)
 - i. Leigh’s Junior and Senior College Night is Sept 6 from 6-8pm
 - ii. CUHSD College Fair is Sept 25 from 6-8pm at Leigh.
 - iii. CUHSD Career Expo is March 21 from 6-8pm at Branham.
 - iv. Coffee & cookies for students every Friday 12:45-2:15pm with Mrs. Goricanec.
 - v. Two upcoming SAT prep classes with Future Path Prep – not full yet. It’s 6 evenings.
 - vi. About two dozen students took part in the CCC’s first-ever college essay writing workshops over the summer.
 - vii. See report for details.
- i. District Update (Tamara & Paula)
 - i. We are looking for a district parent rep.

14. Old Business – None

15. Announcements -None

16. Meeting Adjourned (9:15 PM)