

**Leigh Home and School Club**  
**Meeting Minutes**  
**April 20, 2020**

**Introductions & Welcome: 7:05pm**

This meeting is being held on Zoom.

- I. **Aine O'Donovan shared the "Famleigh: Why We Relay 2020" video.**  
<https://www.youtube.com/watch?v=G3V8M7Xy4z8&feature=youtu.be&fbclid=IwAR2a8PTIt-A8VY7RSDy7stEd6WMu-OD1aDEIq2TzF7Dx4pFQZqp9AJztH7M>
  
- II. **Principal's Report – Kara Butler**
  - A. The COVID-19/Distance Learning web page has been updated to provide the latest information. It includes information on the dates and times of online Tutorials for all classes.
  - B. Despite calling and reaching out to all students, there are still some students who the school hasn't heard from yet.
  - C. There are also challenges getting some of the students to check their email regularly.
  - D. The school is providing ongoing instruction to teachers to support them with distance learning. All departments are having Tech Meetings this week where teachers who are technology experts will provide continuing education to their colleagues to further educate them on how to use the technology.
  - E. Graduation: This is weighing on all of us. This week Leigh will send out a Google form, created by the senior class officers, inviting seniors to send in their ideas for how to celebrate graduation, and next week there will be an online forum where the ideas can be discussed.
  - F. Bright spots: School administrators have been visiting the virtual classes and tutorials to check on how things are going. Teachers have learned a lot and it's amazing to see some of the interactive lessons and learning that's taking place in the classroom.
  - G. The Culture Club has reached out to staff to ask them to submit video clips of themselves with positive messages for students.
  - H. Carol's "Longhorn Strong" banner that she made for the front of the school is fantastic and a frame will be ready tomorrow so it can be placed in the middle of the lawn to be more visible from the street.

- I. The admin team is writing postcards with personalized messages to each student. The postcard will feature a photo of the front of the school.
- J. Relay for Life will happen in a virtual format. Leigh students made a [video](#) for it in which they answer the question “What does it mean to be a Longhorn?”
- K. The office staff has had two virtual hangouts so far, just to socialize and see each other. Staff have also had Friday lunch meetings (virtual).

### III. **District Update - Stacey Brown**

- A. CUHSD has distributed 450 Chromebooks and 190 hotspots to students who needed them. John Keating, the district’s director of technology, bought the hotspots early, which was wise because they have since become very difficult to get; there is a shortage now.
- B. The district has served around 42,000 meals to the community so far. They will feed anyone who shows up – even people who don’t have a child with them.
- C. The bus drivers are delivering food to people who aren’t able to come pick it up.
- D. Dr. Sarah Cody, Santa Clara County’s public health officer, does a weekly call with elected officials and school superintendents where she updates them on what’s happening, and takes questions. The biggest issue right now is that we don’t really know if we’re at the beginning, the middle, or the end of the shelter-in-place period. The most important key to ending the shelter-in-place is having sufficient testing capacity.
- E. Funding concerns: If the state of California has a funding shortfall, they sometimes decide to take money away from Basic Aid school districts’ property tax revenues (CUHSD is a Basic Aid district) and give it to less prosperous districts. Since 2008 they’ve been taking \$5 million of CUHSD’s property tax revenues and redistributing it to other districts around the state. There is some discussion now that they might increase this to \$10 million of CUHSD’s revenues. CUHSD is trying to take this into account when planning next year’s budget. They are looking at what can be cut. They are trying to keep cuts as far away from the classroom as they can. The district will have a public hearing on the budget in May, will take time to listen to public feedback, and then will adopt a budget by its June 30 deadline, which is difficult because they’re not sure what will happen economically in the coming year. There will be a state budget revision in August when they have a better idea of COVID-19’s economic

impact, and this will give the school district a better idea of what the economic reality will be. Parents are welcome to email the school board to let them know your thoughts.

- F. Stacey Brown says please assume good intentions by everyone. It's hard to make cuts. The board welcomes public feedback.
- G. Superintendent Dr. Bravo and school board member Kalen Gallagher will have a Facebook Live this Friday at 4:30pm where they will answer questions.
- H. The number of families that the district has not been able to reach since the shelter-in-place order began is about 350 families. Stacey estimates that's about 4% of families although she didn't have the exact percentage figures with her. A decision has not yet been made about what to do about those students with regard to pass/fail.
- I. With regard to schedules for next year, the district is considering the possibility of staggered start times, to have fewer students on campus at any given time, to allow for social distancing.
- J. It's unclear right now whether summer school will be possible this year.
- K. Kara Butler explained that students can do credit recovery through Odysseyware even if they can't attend summer school in person. Online summer school will be offered for seniors who weren't able to graduate in June, and space will be offered to younger students if available.

#### IV. **College & Career Center Report – Nathalie Goricanec**

- A. She shared a link to the Virtual College and Career Fair. The link will be sent out in the Leigh HSC newsletter.
- B. Nathalie will soon publicize the process for graduating seniors to get their final transcripts and have them sent to each student's college.
- C. She's brainstorming about a format for a college map showing where graduating seniors are going. Whatever format she chooses will be accessible only to graduating seniors; it won't be publicly visible. She will publicly post a summary of where Leigh students are going, but not details with names.
- D. The College & Career Center has its own COVID-19 web pages. She shared the links.
- E. There are Virtual College Fairs happening this week and next week, aimed mostly at juniors.

V. **Booster Reports**

A. **Spirit Boosters – Claire Whitehead**

1. Everything's on hold right now. They can't hold tryouts but they hope that in the late summer or fall the Cheer team can be together again. They're waiting to hold Spirit Booster elections until they have next year's team.
2. Spirit Boosters would still like to sell kukui nut leis for graduation and is trying to figure out how to get them to the families. They can't sell flower leis this year so they'll be issuing refunds.

B. **Sports Boosters – Maureen Currie**

1. They're planning to hold elections for next year's Sports Boosters board. Will probably have one more meeting this year.
2. Not much else is happening right now.
3. Athletic Director has asked Sports Boosters for a donation to help with wall pads for the gym. Sports Boosters will discuss it at their meeting.

C. **PAPA – Kristine Grim, Lara Blom, and Nathalie Goricanec**

1. PAPA has been meeting via Zoom.
2. They are reading the scholarship applications and will award scholarships.
3. Had to cancel the See's Candy fundraiser.
4. They've been discussing what to do with the money that was budgeted for events that are no longer happening. They might carry it over to next year.
5. They are in the process of processing the refunds for the Thespian Festival.
6. Mr. Christensen and Mr. Yani are working on next year's schedule.
7. PAPA is preparing a slate of board members for next year. If anyone is interested, contact PAPA.

VI. **HSC Distance Learning Support – Aine O'Donovan**

- A. HSC is supporting distance learning through 3 programs: Adulting 101, Tutoring program on Zoom, and mental health support.
- B. The Adulting 101 program has offered several sessions on various topics and has been very successful. Thank you to all of the parents who

volunteered to create the different modules. Kara Butler is releasing the modules weekly.

- C. A lot of work was put in to setting up a tutoring program. We had 14 parent volunteers, and Rama Nemani was spearheading. We worked closely with Bari Sholomon and Nathalie Goricanec to put a process in place. However, the program didn't work out this year because of district guidelines that don't allow an adult to be alone with a child on Zoom. Kara Butler is working to come up with some answers regarding using Zoom rooms which may allow the program to take place. She expects to have information soon. We are also hopeful that we'll find a way to set up a feasible tutoring program on campus for next year.
- D. Mental health program: HSC received a generous donation to put money toward mental health, but then the school shutdown occurred. HSC has been subsidizing online mental health support group sessions for students. We were also able to arrange to provide a series of mental health support videos for free.
- E. Kara Butler expressed that there is a need to help some of the students learn how to keep up with their email, how to organize their email and how to use email for their benefit. She said it would be very helpful for HSC to offer a class/create a document on this.

## VII. **HSC Board & Committee Reports**

### A. **Staff Appreciation – Carol Hofheimer**

- 1. Carol Hofheimer and Susan Lovelady wrote thank you notes to all the teachers and administrators on behalf of the HSC
- 2. Carol made a big "Longhorn Strong" banner which is now displayed on the front lawn of the school.
- 3. Cambrian Relay for Life (which Carol chairs) will be virtual and will be streamed on Facebook Live. Everyone is encouraged to tune in, especially for the opening ceremonies.

### B. **Grad Night – Ann Auld**

- 1. Don't know yet whether the grad night event at Santa Cruz Beach Boardwalk will be able to happen.
- 2. Deposits have been made to the Boardwalk but if the event doesn't happen, we will roll the deposit forward to next year.
- 3. If the event doesn't happen, we will give a refund to everyone who bought tickets.

4. We've made \$330 selling lawn signs so far. This money will go towards scholarships.

**C. Longhorn Stampede – Aine O'Donovan**

1. Stampede is tentatively scheduled for September 27.

**D. Treasurer – (Amy Hogg not here; Aine and Tamara gave brief update)**

1. Total cash balance of approximately \$73,000. See Amy's written report for details.
2. Checks are currently being issued via Credit Union bill pay service. Amy will formalize this process and document it.
3. School admin staff are assisting with HSC mail while school is closed.
4. Usually we try to spend the current year's donations in the current year. However, given the economic situation caused by COVID-19, we are going to try to carry some money over to next year rather than spending down our money during the remainder of this school year. Dr. Bravo has told us that we expect there will be school funding cuts next year, so HSC wants to keep a rainy day fund in reserve to help out.

**E. Staff Grants – Aine O'Donovan**

1. Kara Butler asked HSC to help out with \$8,000 for professional development to teach staff "restorative practices" – how to be proactive in encouraging positive student behavior, and if students do something wrong, how to use restorative practices (having the student make amends) as a form of discipline. The teachers did this training in January. Ann Auld made a motion to spend \$2,355 from the Board Discretionary budget line to help out with the professional development program. Doug Evans seconded the motion, and the motion passed.

**F. Staff Grant Requests – Ann Auld**

1. We have 5 requests from the March meeting which we deferred to this month, plus one new request. See Ann's written report for details and monetary amounts:
  - a) Social science classes asked for games to be used on the first day of school: \$134.63
  - b) Math classes requested a digital timer: \$51
  - c) English class (English language learners) requested graphic novels: \$215.80
  - d) Physics requested demonstration materials for electro-magnetic induction and projectile motion: \$168

- e) Chemistry requested Vernier pH meters and colorimeters: \$828 plus tax & shipping
  - f) New request: Main Office requested a folding machine (to fold flyers etc): \$2,472
2. Alexis Hoekstra made a motion to fund numbers 1-5 (but not #6 folding machine). Kara Butler seconded. Motion passed.
  3. The Board decided to try to source a folding machine for free (will ask parents if any local businesses could donate).
  4. Mr. Castillo asked for funding for Camp Everytown. We will take \$525 from the Positive School Climate budget and \$315 from Staff Grants budget. Motion made, motion seconded, motion passed.

**G. Next Year's HSC Board – Aine O'Donovan**

1. Almost all of this year's officers have offered to come back from another year. Given our current situation, this is really helpful in terms of continuity and stability. Aine and Tamara are willing to continue as co-presidents. Ashleigh Coffeng has volunteered for the Vice President role. Amanda, Alexis & Amy have volunteered for staff appreciation since Carol and Susan's children are graduating. We still need a Volunteer Coordinator. We also want to invite new parents to join and we will assign roles in the new school year once we know what school will look. Most of our roles can have more than one person and we encourage having teams of people for each role. We may also need new roles - online community building? Zoom helpers? See Aine's written report for complete details.
2. We expect to vote on this at the HSC meeting in May.

**H. Communications** – If you have anything for the newsletter, send it to Amy Gardner.

**VIII. Meeting Adjourned 9:20pm**