

Leigh Home and School Club Board Meeting

Meeting Minutes

August 17th, 2020

1. Welcome
 - Aine invited everyone to share positive stories from the past couple of weeks.
2. Community Updates
 - Student Rep (ASB Exec. Board - Julie Schiefer with Claire Jin; Julie did the report)
 - i. Julie has heard a lot of good things about the online learning from her friends and the Leadership class.
 - ii. The Leadership class is collaborating with the “Bring Change to Mind” club to have a Wellness Week for the school, focusing on mental health. “Bring Change to Mind” is focused on stopping the stigma attached to mental illness. Each day will have a different focus: Monday - understanding mental health, Tuesday - how to recognize mental health issues, Wednesday - how to have conversations about it, Thursday - social media and how it can affect mental health, and Friday, self-care.
 - iii. The first “Student Voice” meeting of the year will be in September -- Leadership class will try to meet once a month with the Student Voice reps (there are 2 from each class).
 - iv. Leadership class is working on a “Teacher and Staff Introduction Video” -- each teacher or staff will say their name, what subject they teach, and a fun fact about themselves. Leadership class will post it on YouTube and email it out to the student body.
 - Principal (Ms. Butler)
 - i. Students seem excited to be back in school and Canvas has been working relatively smoothly thanks to the tremendous effort the teachers and staff put into getting ready.
 - ii. Currently Leigh has only 9 no-show students, whom the administration is following up with.
 - iii. Ms. Butler had a drop-in Q&A for students on the first day of school. About 70 students attended.
 - iv. The senior class is working on an alternative Senior Sunrise tradition for this year that will comply with social distancing requirements etc.
 - v. Also working on a possible drive-through Haunted House for Halloween.
 - vi. Seniors will meet in small groups with their counselors on September 2 to talk about steps they need to take for college applications.
 - vii. Back to School Night will be virtual. It will be September 3.

- Assistant Principal (Amanda Clark)
 - i. There are still opportunities for students (grades 10-12) to sign up for dual-enrollment classes with West Valley College. Information and application are on the Leigh website. There are also concurrent-enrollment options which can be done through any community college in California. Applications are due by August 21. Zoom webinar on this will be held at 3pm tomorrow (August 18).
 - ii. AP Testing: We will be getting information from the College Board in September about how to sign up for spring 2021 AP tests.
- Teacher Rep (Ms. Smiley)
 - i. Thanks to Ms. Butler for her support for the teachers as they learn the new system.
 - ii. Welcome to Kalen Gallagher, CUHSD board member who is here in this HSC meeting this evening.
 - iii. 65% of the members of the teachers union were in a high-risk category for COVID. As the teacher's union rep, Ms. Smiley wants to thank the school board for deciding to choose distance learning this semester.
 - iv. Over the summer, the teachers union worked with the school district to figure out how to provide education for special education students, as well as working on a number of other topics.
 - v. Teachers will be able to use some of their time on Wednesdays to serve as advisors to student clubs.
 - vi. Teachers are concerned that enrollment is high and consequently class sizes are large.
 - vii. Canvas has been really good. The teachers like it more than SchoolLoop. The one drawback to Canvas is that the functionality is so robust -- there are so many things you can do -- that it is taking the teachers some time to learn how to do everything. Teachers will get training this Wednesday on how to use the grade book so they can put students' grades in.
 - viii. She is happy to report that most of the students are keeping their cameras on, which makes it much easier to get to know the students and to teach the class.
 - ix. She encourages parents to look at the email that was sent today from the district, to ask parents what their priorities are for supporting distance learning. The state has given the district some money to do this. Survey deadline is September 3.
 - x. Thank you for the care packages that Home & School Club sent to all the teachers.
- District Board Trustee (Kalen Gallagher)
 - i. Kalen is Leigh's school board member buddy this year. He's also president of the school board this year.
 - ii. Parent feedback is helpful to the school board as they are trying to make distance learning the best it can be.
 - iii. The school budget has been reduced because of the economic downturn. It's going to be a tough couple of years financially. The economic difficulties are compounded by Measure K not having passed in March. We currently have an \$85 parcel tax that brings about \$5 million to our budget every year, but it's set to expire at the end of the 2022-23 school year. This would bring an additional \$5 million in cuts to the district budget on top of the cuts they are going to have to make in 2020-21 and

2021-22 because of COVID. So the school board is putting a measure (called Measure L) on the November ballot to ask voters to renew the \$85 parcel tax when it expires.

- iv. There are fewer students missing this year than were missing immediately after the shutdown in March, but there are still some. The district is now tracking down all the students who still haven't shown up for school, and visiting their addresses to try to find them. In many cases, it turns out that the student's family needed to move away for economic reasons because of COVID, and didn't have time to notify the district.
 - v. Some students have become homeless as a result of the economic downturn. Kalen said it is a "surprising number" but still under 1% of all students. He said please let Ms. Butler and/or a school board member know if a student's family is homeless or otherwise in crisis.
 - College & Career Center (Ms. Goricanec) - She had to leave the meeting early, but says everything was covered in Ms. Butler's report
 - Boosters - Spirit/Sports/PAPA
 - i. Spirit Boosters (Claire Whitehead) - Everything for the Cheer team is on hold until December. They hope to have tryouts in December. Fundraising is on hold until they have a team. Conditioning for Cheer will start August 31, since conditioning is allowed; check the Cheer section of the Leigh website for information and forms to fill out.
 - ii. Sports Boosters (Kristina Williams) - Sports are on hold until December, so no fundraising until then. Conditioning will start August 31. Sports Boosters will probably be selling some merchandise.
 - iii. PAPA - No representative was present.
3. Need volunteers (Tamara Strachman)
- We need more volunteers to help prep on 8/18 for textbook distribution on 8/19. Here's the link to sign up:
<https://www.signupgenius.com/go/508094caea92da1ff2-book1>
 - Thanks to everyone who has volunteered to help over the past couple of months and weeks. We've had about 18 volunteers a day for the past couple of weeks.
4. HSC Goals & Objectives for 2020-21 (Aine O'Donovan)
- Every Leigh parent is automatically a member of the Home & School Club. You don't have to pay money to join it.
 - Our goals for this year are:
 - i. Supporting staff & students with distance learning needs
 - ii. Supporting parents to feel a sense of engagement and belonging. Outreach right now is mostly online. (We have 55 people on the HSC Meeting Zoom call tonight, which is great!)
 - iii. Create awareness of activities and opportunities.
 - iv. Recruit volunteers to help with academic and social programs.
 - v. Work together with Leigh booster clubs (Sports, Spirit, and PAPA) and with other CUHSD schools' Home & School Clubs.
 - vi. Raise funds to help pay for distance learning needs. Our main fundraiser is the Annual Giving Drive and corporate matching.
 - vii. Work closely with Leigh administration and teachers to make sure our goals align with theirs.

- viii. A new thing that we supported this year are the Leigh face masks. We are selling them at cost -- it isn't a fundraiser -- it is just to generate school spirit. (Note: The first order of masks has not arrived yet.)
- ix. Programs supported by HSC include:
 - 1. Face masks
 - 2. Book room
 - 3. Mental health
 - 4. College & Career Center
 - 5. Campus Beautification
 - 6. Staff Appreciation
 - 7. Grad Night
 - 8. Adulting 101 class
 - 9. Longhorn Stampede 5K

- 5. Approve May 2020 HSC Meeting Minutes (Aine O'Donovan): Gretchen Gabriel made a motion to approve the minutes, Amy Gardner seconded it, and the motion passed.
- 6. Vote in Co-VP and Board Committees (Aine O'Donovan): In May we voted in the HSC Executive Board for 2020-21 but now we need to vote in the board committees. Also Susan Smith has volunteered to serve as co-Vice President so we need to vote on that. Amy Gardener made a motion to vote in Susan Smith as co-Vice President and to vote in the board committees; Trella Davis seconded; and the motion passed.
- 7. HSC Budget (Amy Hogg)
 - Present & approve [budget for 2020-21](#). We decided to run a deficit of \$31,495 this year, since we have a lot of reserves in the bank. This will bring our reserves down to 15% by the end of the school year, which is where we want to be. Susan Smith made a motion to approve the budget, Ashleigh Coffeng seconded, and the motion passed unanimously.
 - Amy reminded everyone that there's a place on the Leigh HSC website now to donate stock.
 - Present & approve staff grant requests (Ashleigh Coffeng): There aren't any requests yet because it's early in the year.
- 8. HSC Committee Updates
 - Staff Appreciation (Amanda Bierly)- Amanda Bierly, Alexis Hoekstra, and Amy Sells have been working hard, sending care packages with candy to all the teachers. They also stocked the staff fridge with bubbly water for staff members who are on campus. They plan to bring treats to the office about once a month. The 4 new teachers this year each received a Leigh mug and a Starbucks gift card (gift cards donated by a parent).
 - Face Mask Project - Face masks with Leigh logo (which HSC is selling) have been ordered but haven't shipped yet.
 - Academic Tutoring (Rama Nemani) - If you're interested in helping with online tutoring, email academictutoring@leighhsc.org.
 - Mental Health Programs - no report right now
 - Grad Night 2021 - no report right now
 - Campus Beautification - no report right now

9. HSC August Newsletter - If you have any items for the newsletter, contact Amy Gardner, amy.gardner@gmail.com.
10. Amy Hogg mentioned that the check request form will go up on the website soon.
11. Meeting Adjourned 9:04pm