

Leigh Home and School Club

Board Meeting

Meeting Minutes

April 19th, 2021

1. 7:00pm Welcome
2. Community Updates
 - Student Rep (Sydney Durand, ASB Exec. Board)
 - i. Seniors are invited to consider applying to give graduation speeches.
 - ii. Teacher of the Year nominations are due tonight.
 - iii. Leadership has been sharing information about Ramadan.
 - iv. This Friday is a drive-through [Relay for Life event](#) at Leigh, starts at 6pm.
 - v. Senior Movie Night is coming up.
 - vi. Freshman Scavenger Hunt is coming up.
 - vii. Seniors have the opportunity to decorate a parking space with chalk this year.
 - viii. Prom tickets are now on sale.
 - ix. The Hands to Paws club is having a fundraiser at Chipotle this Saturday 4/24 at 4pm.
 - x. Details about all these things are in the [4/16 Parent Bulletin](#) and the [LHS Announcements](#).
 - Principal (Mrs. Butler)
 - i. The start of in-person school was very smooth. The students were very prepared. We will be moving to 4 days a week on 4/26, and additional students will return on that date.
 - ii. Construction update: The main office is almost ready and the expected move-in date is early June. The blinders (covers) have come off the library windows and the library looks good. Grass will be going in next to the pool, so that people can sit either in the bleachers or on the grass; and asphalt will be poured on the blacktop sometime in May to make the blacktop smoother. Next project will be work on the SSC which will become the teacher work room and lounge; it's expected to be completed in August.
 - iii. The CUHSD Board passed a resolution that students will return for 5-day-a-week in-person learning in the fall.
 - iv. There will be two graduation ceremonies, based on the majority vote by the seniors' families. Half the class will go to one ceremony, and the other half will go to the other ceremony. Both ceremonies will be on the same day: 10am and 5pm. Students can sign up for the time they prefer.

- v. A parent asked a question about what would happen if someone participating in the in-person school program (students or teacher) tested positive for COVID. Ms. Butler explained that if anyone tests positive, everyone who has come into close contact with that person will receive a letter notifying them. The school will only shut down if there is a cluster of three or more cases.
- vi. Dartmouth and Union Middle Schools will have their 8th Grade Promotion ceremonies at Leigh, to give them enough space to allow for social distancing.
- Teacher Rep (Celeste Smiley)
 - i. The teachers say thank you to HSC for delivering lunch to all the teachers, and thank you for the Leigh shirts.
 - ii. The students with autism love the GoNoodle that HSC funded.
 - iii. The psychology students appreciated the funding from HSC for the “intent bracelets” project.
 - iv. Teachers report that students have been good about wearing masks and cleaning their desks, and have been patient as teachers deal with technology issues.
 - v. AP teachers are focusing on AP test prep right now.
 - vi. Teacher of the Year nominations are due tonight at midnight. Here is the nomination form: <https://forms.gle/NA1MepHVsb3CqLde7>
 - vii. Econ class says thank you to HSC for providing the gift card prizes for the stock market game.
 - viii. The Leo’s Club collected 354 children’s books to donate to Access Books Bay Area.
 - ix. A parent asked if there will be summer school for students who need credit recovery, and Ms. Butler answered that yes, there will be in-person summer school and students who are eligible will be contacted directly.
 - x. The teachers have been learning a lot of techniques for how to teach classes where some of the students are in person and some are on Zoom. They also are using team teaching in some cases, where one teacher does all the Zoom instruction and the other teacher does all the in-person instruction, for the same class.
- CUHSD Board President (Kalen Gallagher)
 - i. In-person school will resume in the fall, 5 days per week. This will be the default program for the next school year. The district is also planning for a high-quality, separate online option for families who do not want their student to attend the default model in the fall.
 - ii. The district is looking at ways to help students catch up who fell behind during distance learning. Even those who received good grades might not have learned as much this year as they would have during a normal year, and there could be learning deficits.
 - iii. The district is sending out surveys to parents periodically. Please fill them out and let the district know what you think and how the district is doing.
- College & Career Center (Ms. Goricanec)
 - i. Will host a College & Careers presentation for 9th and 10th grade families on 4/28 at 7pm.
 - ii. She is hosting a Zoom coffee for parents on Fridays from 1-2pm this week and next week. Those are her last two coffees for this year.
- Boosters - Sports/Spirit/PAPA

- i. Sports Boosters (Jennifer Lipscomb): They're excited that the athletes are back in person. Sports Boosters is funding some final expenses for the Water Polo team, as well as paying for an Athletic Trainer and Senior Recognition. Planning for the 2021-22 school year is underway. And a Leigh Swag sale is underway on their website-- they have hoodies, stadium chairs and more: <http://leighsportsboosters.org/merchandise/>
 - ii. PAPA (Amy Gardner) -- They are already collecting items for the Fall Rummage Sale. Collection days are this weekend and the weekend after that; you can sign up to reserve a drop-off time slot for no-contact dropoff. Details are in Ms. Butler's weekly updates and on the PAPA website. PAPA has a lot of volunteer opportunities and is actively recruiting parents.
 - iii. Spirit Boosters - No report this month.

- 3. Approve March 2021 HSC Meeting Minutes
 - o Doug Evans made a motion to approve the March 2021 minutes. Jennifer Lipscomb seconded. Motion passed with 22 yes, 2 absentions.

- 4. HSC President Update (Aine O'Donovan)
 - o HSC Board for 2021-22: Current board members have agreed to return, and we have new ones coming in too. Aine and Tamara are actively reaching out to incoming 9th grade parents.

- 5. HSC Finances/Donations (Amy Hogg)
 - o Treasurer Report
 - i. We have a cash balance of just over \$101,000. See her written report for details.
 - ii. Checks going out since the last meeting totaled just under \$4,000. Expenses included masks, staff grants, and staff appreciation (lunches and t-shirts).
 - o Proposed Program Funding (Aine O'Donovan and Kara Butler)
 - i. Staff Antiracism Training with organization called School Leaders for Social Justice, about how to build a school climate where all students feel safe and welcome and part of the community: \$17,600
 - ii. English Novels - purchasing novels to diversify the materials our students are reading (more modern authors, more diverse authors; we got a good price on these from Hicklebees Bookstore): \$14,719.25
 - iii. Keith Hawkins, a speaker to come this fall to focus on reconnecting the students to each other and to their school, after their year away (talks for students, parents, staff): \$5,000
 - iv. Shade Sails to provide shade around the perimeter of the quad: \$20K-\$40K
 - v. Wellness Center - money to purchase supplies, a library, furniture, and other resources for the Wellness Center space: \$3,000
 - vi. Foods Dept.: \$2,000
 - 1. The Foods teacher position has been posted but has received no applicants so far, so Ms. Butler suggested we might not want to allocate money for Foods until we know whether we have a teacher for the class.

- vii. HSC has \$63,672.81 left over so far this year, which we could put toward funding these proposed items. The total cost of all the items (minus foods) is \$80,319.25. Aine O'Donovan proposed HSC provide \$40,319.25 which would pay for Antiracism Training, Novels, Keith Hawkins, and Wellness Center. We will consider the Shade Sails at the next meeting when a more precise cost is known.
- viii. Doug Evans made a motion to fund the Antiracism Training, English Novels, Keith Hawkins, and Wellness Center. Gretchen Gabriel seconded. Motion passed unanimously.
- Staff Grants (Ashleigh Coffeng)
 - i. Ms. Yu requests a grant for \$120 for a one-year Quizlet subscription for the Mandarin class.
 - ii. Doug Evans made a motion to approve the grant, Gretchen Gabriel seconded again, and the motion passed unanimously.

6. HSC Committee Updates

- Staff Appreciation (Aine O'Donovan)
 - i. The Staff Appreciation committee dropped off lunch and Leigh t-shirts for every teacher, and they also had chocolates and gift bags of tea and things for every teacher when they returned to campus. More surprises are planned, plus coffee carts.
- Grad Night
 - i. Grad Night will be at the Santa Cruz Beach Boardwalk. Buses have been hired. Information will be sent out this week, probably by Wednesday. They will start looking for volunteers soon.
- Mental Health Support (Kristin Welter)
 - i. A committee of parent volunteers has been working on creating a Wellness Center. They're gathering information from other local high schools that have already done this, and then they'll put together something that works for Leigh and fits what we have space for.
 - ii. The HAERT program (a series of videos about mental health and wellness) has done a lot recently. The freshmen and sophomores have been watching these videos in their health classes, and soon there will be a link to the videos on the website so that anyone who wants to watch them can do so. Also, HAERT recently had a webinar for Leigh parents about stress and COVID; there's an audio recording on the HSC website.
- Campus Beautification (Aine O'Donovan)
 - i. HSC paid for the Leigh Longhorn logo to be placed on the quad.
- Communications - Amy Gardner is working on the newsletter
- Other - Aine O'Donovan reiterated the invitation to all parents to volunteer to join the HSC board for next year.

7. 8:42pm Meeting Adjourned