

Leigh Home and School Club

Board Meeting

Meeting Minutes

September 20th, 2021

1. Welcome 7:00pm (Susan Smith)
2. Introducing Erika Marcuccillo, Leigh's new Activities Director, and Sandra Soto, Leigh's new Bilingual Community Liaison (Susan Smith)
3. Community Updates
 - Principal (Mrs. Butler)
 - i. They now have the lunch line under control. About 600 students are eating school cafeteria lunches each day, compared to about 50 students buying lunch each day in previous years, so it took some time to figure out how to get everyone served. The number fluctuates each day so they're trying to strike a balance between having enough variety of food for the students to choose from, but also not wasting any. The reason for so many students getting school lunch is because it's free this year.
 - ii. Minimum days this Thursday and Friday. Teachers will be doing a Social Justice training.
 - iii. The school is working on creating a video that explains how to use the new 24-hour online tutoring, although it's very easy to use even without instructions.
 - iv. Also, Leigh has a new online reporting system called StopIt, which is an anonymous reporting system for student concerns. It's a two-way system because it allows the school administration to have two-way communication to communicate with the student who reported the information, while allowing the student to remain anonymous. That way if the school needs more information in order to act on the report, they can reach out to the student to get that information.
 - v. Kyle J. Taylor Foundation is offering free heart screenings to teens and young adults, coming up on October 2 at Leigh.
 - vi. Landscaping in front of the main office is almost complete, and the staff lounge and restrooms are almost ready. The teacher workroom is already being used, and a refrigerator is coming soon so the teachers can store their lunches.
 - vii. All grass at Leigh is watered with recycled water.
 - viii. Please ask your students not to do the "devious licks" TikTok challenge that challenges students to record videos of themselves stealing things

from their school. Leigh has had some issues with people stealing things from the bathroom. This costs Leigh money, and some of the stolen things are expensive to replace, and take staff labor and staff time.

- Teacher Rep (Ms. Smiley)
 - i. Thank you to Home & School Club for the lunch provided to the teachers a couple of weeks ago.
 - ii. Teachers have completed a Run, Hide, Defend training in preparation for an upcoming drill on October 20.
 - iii. The Bell Schedule Committee will have its first meeting tomorrow, Sept. 21, to start planning next year's bell schedule, since state law requires that starting next school year (fall 2022) high schools must start at 8:30am or later.
 - iv. Ms. Ramsey says thank you for the HSC grant for making dreamcatchers.
 - v. The Haunt opens October 14. Homecoming game is October 15.
 - vi. See Ms. Smiley's report for more information, including Club/Activity news:
https://docs.google.com/document/d/1_wTWdRfHEDXTjBn1K1FG8EhxRVhtW-Sgt0xZCXBK1oA/edit?usp=sharing
 - vii. The Club Directory is on the school website:
<https://leigh.cuhsd.org/apps/pages/ClubsAndOrganizations>
- Student Rep (ASB Exec. Board member: Isabela M.)
 - i. Isabela reported on the events that have happened so far this school year.
 - ii. Coming up: Blood Drive, November 11.
 - iii. There are several dining-out fundraisers coming up.
 - iv. Senior Movie Night will be September 24.
 - v. Club Senate is next month.
 - vi. It's Deaf and Hard of Hearing Awareness Week.
 - vii. This month is Hispanic Heritage Month, and October will be LGBTQ Month.
- Our District Board Trustee (Kristiina Arrasmith) is taking a class on Monday nights, so she won't be at our HSC meetings until January 2022.
- HSC District Rep, Finance (Doug Evans): Nothing to report.
- College & Career Center (Ms. Goricanec)
 - i. Last Monday 9/13 was Senior College Night. Due to technical difficulties, there is no recording, but the slides will be posted on the website.
 - ii. Most of the College & Career Center (CCC) events this fall are geared towards seniors and their families, but all students are welcome to visit the CCC. And Ms. Goricanec encourages juniors as well as seniors to attend the visits from college reps.
 - iii. CCC is doing weekly workshops for seniors, on aspects of the college application process, and on careers.
 - iv. Tuesdays and Thursdays, the CCC volunteers are working 1-on-1 with students on their college essays.
 - v. Ms. Goricanec is doing in-person coffees on Fridays and might do a virtual coffee if there is interest.
 - vi. Thank you to Aine O'Donovan for all her work on the CCC website. You'll find answers to many of your questions on the CCC website.
 - vii. The CCC website has an enrichment opportunities page, which lists volunteer opportunities, academic enrichment programs, internships, and

jobs for students.

<https://leigh.cuhsd.org/apps/pages/StudentEnrichmentOpportunities>

- HSC District Rep, Facilities (Tamara Strachman)
- Boosters - PAPA/Spirit/Sports
 - i. PAPA (Amy Gardner)
 - 1. Rummage sale cleared \$9.5K this year.
 - 2. The Haunt opens on October 14. You can get discounted tickets if you come Oct 14 or 17. (There's no Haunt on Oct 15-16 because of Homecoming.) The following weekend, Oct 21-24, there will be an entire fall festival in the parking lot including carnival games. Haunt will also be open Oct 28-30 (but not on 10/31). Haunt hours: 7-10pm each night. The hour from 7-8pm will be family friendly and appropriate for young children; the hours from 8-10pm will be scarier.
 - 3. Fall semester's theater production is Almost Maine, which will be performed in December in the Performing Arts Center.
 - 4. Volunteers are needed for the Fall Carnival! Volunteer sign-up sheet: https://leighpapa.ivolunteer.com/haunt_2021
 - ii. Sports (Jennifer Lipscomb)
 - 1. Here's her written report:
https://docs.google.com/document/d/1U7QFUwowgawRDsu2sOQVNTHEWWVcW_IYyXzYaa9EwO4/edit?usp=sharing
 - 2. Fall donation drive is underway. Donate here:
<http://leighsportsboosters.org/donation-drive/>
You can get swag in return for certain donation levels.
 - 3. Sports Boosters are also selling Leigh sports gear.
 - 4. Dining night out this Thursday at Una Mas on Los Gatos Blvd from 11am-9pm. Just mention Leigh High School and they'll give a portion of the proceeds to Leigh.
 - 5. They need volunteers to work at the Football Snack Shack. Sign up here:
<https://www.signupgenius.com/go/30e0445a5ae2ca31-football>
 - 6. Next Sports Boosters meeting is October 11.
- 4. Voting in New HSC Board Members (Susan Smith)
 - We have nominations for two new HSC board members: Pam Reynolds for Assistant Treasurer and Sinead Mullins for Communications Committee.
 - Amy Gardner made a motion to elect these two new board members, and Kerry Haywood seconded the motion.
 - The motion passed unanimously.
- 5. HSC Finances (Susan Smith because Amy Hogg is absent)
 - Treasurer Report and Annual Giving Drive Update
 - i. We have a total cash balance of \$81,219.82, of which \$15,326.71 is reserved for CCC Scholarships, Grad Night and the Leigh Stampede (\$870.00, \$9,455.21 and \$5,001.50, respectively). For more details, see Amy Hogg's treasurer report at
https://docs.google.com/document/d/1BaynWuJEAGOY_v5bf4DZUX_H2J_SFS7vljdJas7oJpNg/edit
 - Audit (Doug Evans)

- i. The audit is complete for the last fiscal year, which ended 6/30/21. The audit included all checks, deposits, and bank statements from the audit period. Everything looked good.
 - o Present & approve staff grant requests (Ashleigh Coffeng)
 - i. We have lots of requested grants this month:
 1. For Spanish 1 & 2 (Ms. Simbron), for \$270 for Spanish videos and video library
 2. For US History & Government/Econ, special education class (Mr. Mattos), \$100 to cover Upfront magazine subscription for the year for all the students.
 3. For English special education (Mr. Mattos) \$125 for class set of Edgar Allen Poe Graphic Novels
 4. For English (Mr. Gill), \$355 for novels
 5. For Spanish 3 (Ms. Griffin), \$59.88 for Gimkit.com subscription renewal
 6. For 3D Design (Ms. Ramsey), \$250 for air plants for clay project
 7. For Spanish 2 (Ms. McQueen), \$436.91 for Spanish posters and a Blooet subscription
 8. AP Chemistry, (Ms. Diordieva), \$394.75 for 10 Vernier temperature probes
 9. Economics (Mr. Van Benthuisen), \$120 to buy Leigh swag to give as prizes to the top 3 winners of the stock market competition in each of his four Economics classes.
 10. AVID 4 (Ms. Dougherty), \$1,470 to pay for college applications for 21 students.
 - a. The parents at the HSC meeting had some questions about this proposal -- Do the students have financial need? Could we pay just for those kids whose families can't afford the fee? Can we get more details about what the teacher is planning to do? Ms. Butler says she will ask the teacher for more information and she will bring more information to the next HSC meeting. We decided to table this proposal until next month.
 11. The American Experience: English & U.S. History (Ms. Grohs and Mr. Posey), \$1,300 for a charter bus, ferry tickets, and a tour of Angel Island for the 32 students in their class.
 - a. HSC decided to approve this with the caveat that the teachers of The American Experience should ask the parents to pay for their kids first, and then HSC will make up the difference to cover any kids whose parents can't afford it.
 12. Susan Smith moved to approve grants 1-9. Motion seconded by Kerry Haywood. Motion passed unanimously.
 13. Alexis Hoekstra moved to approve the American Experience Angel Island Field Trip grant request just for kids whose parents can't afford to pay. Motion seconded by Ashleigh Coffeng. Motion passed with 94% approving, 6% opposed.
6. Parent question: Why is there no crossing guard at the intersection of Leigh and Los Gatos-Almaden? Ms. Butler's answer: Crossing guards are provided by the city, and the

city has not provided one, but the school is working with the city to make the crossing safer. She suggests leaving 5 or 10 minutes earlier in the morning so that you can avoid some of the traffic.

7. HSC Committee Updates

- Mental Health & Wellness / Wellness Center (Susan Smith did the update)
 - i. Progress is moving forward on the Wellness Center.
- Staff Appreciation (Alicia Bierly)
 - i. Alicia shared photos of the first in-person Staff Appreciation Lunch of the school year: salads and desserts. There was a buffet, and then the teachers took their food outside to eat it.
 - ii. Next month there will be a snack for staff, and then another staff lunch in November or December.
 - iii. Thank you to all the hospitality volunteers who helped.
- Campus Beautification (Susan Smith did the update)
 - i. Campus beautification event coming up October 9. Sign up sheet: <https://www.signupgenius.com/go/5080d4caea828ab9-leigh2>
- Student Club Support (Anne Haro)
 - i. The Club Support will start by reaching out to the clubs to ask what their needs are.

8. HSC September Newsletter - Send newsletter items, including photos of things happening around campus, to Amy Gardner: amy.gardner@gmail.com

9. Approve [August 2021 HSC Meeting Minutes](#)

- Ashleigh Coffeng made a motion to approve the August 2021 minutes, Doug Evans seconded, and the motion passed with 93% approving and 7% abstaining.

10. Meeting Adjourned 8:49pm