

Leigh Home and School Club Board Meeting

Meeting MINUTES

January 23rd, 2023

Meeting start time: 7:04 PM

1. Welcome
2. Community Updates
 - Principal (Mr. Ianora)
 - i. Discussed [School Safety Survey Results](#)
 1. 1200 total responses
 - ii. Bell Schedule Committee continues to meet
 - iii. 4 more parent nights for the year
 1. Allows folks to talk candidly in a small group setting (25-20 approx)
 - iv. 2/1/23 MTSS (Multi-Tiered System of Supports) Meeting for Teachers
 - v. Construction - coming along
 1. 15-18 month process for Leigh kitchen renovation
 - vi. Deb, our school nurse did training with staff on epi-pen, Narcan, CPR
 1. Put a [grant request](#) for a preparedness to-go bag for additional supplies not funded by the district: \$2000 annually
 - Teacher Rep (Ms. Smiley) [Teacher Report](#)
 - i. Class Info Sessions this week - last for 2 weeks
 - ii. Staff appreciated sending out the wish list for teachers before the Winter Break
 - iii. Lunar New Year celebration at LHS 1/24/23
 - Student Rep (ASB Exec. Board) - Manasi
 - i. Winter Ball was a great success - overall it was much better than last year
 1. Sold over 900 tickets
 - ii. 1/13/23 Club Fair held - good turn out
 - iii. 12/9/23 Food Fair and fundraiser
 - Community Liaison (Ms. Soto) - NOT PRESENT
 - District Board Trustee (Mrs. Goytia)
 - i. Retreat on 1/14/23 - very impactful
 - ii. Board working on identifying district priorities
 - College & Career Center (Ms. Goricanec)
 - i. 57 Alumni came back to talk to kids - would like to visit their teachers next time
 1. 250 LHS students attended
 2. Possible improvement for next year - organize alumni by area of study/major

- ii. Use big screen to display questions that can be asked
- iii. Career Fair
 - 1. Need more volunteers to talk about their careers
- Boosters - PAPA/Spirit/Sports
 - i. PAPA
 - 1. Winter concert was last weekend - very nice
 - 2. BBQ Benefit 2/4/23 with Concert Performance and Auction
 - 3. Getting really nice donations for auction (online and in person)
 - 4. Theater Program - auditions this week
 - 5. Winter Guard has started
 - ii. Spirit - not present
 - iii. Sports Booster
 - 1. Spring sports have begun
 - 2. Buying new soccer uniforms
 - 3. New records board for swimming and water polo
 - 4. Helping to fund some of the new tents for the athletic department
 - 5. Good participation in the sports merchandise
 - 6. Graduation cords
 - 7. Still doing Senior Book
 - 8. 8th Grade parent meeting
 - 9. Sports Booster has spent about \$42,000K on uniforms alone

3. President's Report

- Large Donations Summary presentation highlights:
 - i. Goal to spend money thoughtfully
 - ii. Total \$58,000K to spend above budget
 - iii. Susan to work with staff to get costs for some items
 - iv. Solicited ideas from: Admin Team (Principal, Assistant Principals), Counselors, Leigh Teachers & Staff through a Google Form
 - v. Multiple suggestions came through for some ideas: Additional lunch tables with umbrellas for students, an additional golf cart for Leigh, support for Community Liaison programs, professional development support, more for classroom supplies, large video screen for gym similar to other CUHSD schools
 - vi. Technology ideas: teacher microphones for voice amplification, external monitors
 - vii. Individual departments needs like science equipment, Foods Program equipment, additional supplies for English, Math and Special Education programs
 - viii. Student Connection: try to find ways to make students feel more connected to each other, Leigh teachers and staff
 - ix. Miscellaneous ideas including: donation to the school Sunshine Committee, pop ups, stanchions, lockers for teacher aides who do not have a dedicated classroom, display cabinet for Admin building for Leigh "history" display, wall decor for the Staff Lounge, replacement Hospitality storage cabinets.

4. HSC Finances

- Treasurer Report -
 - i. We have a total cash balance of \$109,703.54 of which \$13,586.71 is remaining of the \$14,976.71 reserved for:

1. CCC Scholarships \$400 remaining of the \$520.00
2. Grad Night \$8,205.21 remaining of \$9,455.21
3. Leigh Stampede \$5,001.50
- ii. Incoming funds \$22,059.80
- iii. Checks/refunds issued totaled \$15,231.89
- Large Donations - discussed under President's Report
- Present & approve staff grant requests
 - i. Admin Grants -
 1. Nurse proposal for \$2000 for epi-pens and CPR supplies not provided by the district; Discussed that HSC can only approve funds for the current year as each year's group approves the fund use for that year. Motion to approve \$2000 from the Large Donation funds for the 2022-2023 year made by Alexis Hoekstra;; Motion Seconded by Kerry Haywood; Motion approved with 1 person abstaining
 2. Motion to approve the purchase of 6 pairs of stanchions for admin team use at school functions made by Alexis Hoekstra; Motion Seconded by Kerry Haywood; Motion approved with 1 person abstaining
 - ii. Staff Grants -
 1. Nathalie Goricanec \$120 for supplies used at the Leigh Alumni Social held in early January before former students left the area.
 2. Richelle Griffin requested \$900 to supplement district funds for CUE (Computer Using Educators) conference lodging. The conference hotel rooms sold out before a room could be booked for her.
 3. Ben Rademacher requested \$230 for a renewal of the BrainPOP subscription he uses with his Special Education students.
 4. Jennifer Lynn requested 45 poster sets of 2 - Everyone Belongs / Everyone is Welcome Here for \$537.75. Activities Director Erika Marcucillo confirmed that Ms. Lynn had already run a poll to confirm how many poster sets teachers would use.

Motion to approve all staff grants as presented made by Jen Lipscomb;
Motion Seconded by Alexis Hoekstra; Motion approved.

5. HSC Committee Updates

- Staff Appreciation - provided staff treats in December & January welcome back bagel bar; February will be a soup and salad luncheon
- Mental Health & Wellness - With only 12 days in December, had 136 visits. During December hosted parent and student webinars on managing anxiety and exam stress. Recording available on the wellness site. Upcoming topics for the next round of webinars will be substance abuse education in January, sexual consent in February and managing difficult behaviors. Third Wellness Center newsletter is coming. Also, opportunity for people to buy a book, through Hicklebee's bookstore to donate to the Wellness Center's library.
- Campus Beautification - no report
- Grad Night - June 1, 2023 - Grad Night tickets are for sale on the Leigh HSC website. The fund raiser website for signs has been tested but will not be official until the Grad Night Committee confirms the pricing for this year.

- Stampede - May 20, 2023 - Stampede is starting up soon and they are looking for people in all roles.
6. HSC January Newsletter - please send info and pictures.
 7. Approve [November 2022 Meeting Minutes](#) - Motion to approve November Meeting Minutes made by John Hart; Motion Seconded by Bryan Rowan; Motion approved with 1 person abstaining.
 8. New Business - none
 9. Meeting adjourned at 9:04 PM.