

# Leigh Home and School Club Board Meeting

Meeting MINUTES

October 24th, 2022

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## Meeting start 7:03 PM

1. Welcome
2. Community Updates
  - Principal (Mr. Ianora)
    - i. Shelter-in-place vs Run-Hide-Defend (formerly lockdown) - These are two different things. Shelter-in-place is precautionary and can be invoked for many reasons, even air quality issues. Run-Hide-Defend is when there is an immediate threat on campus.
      1. Friday 10/21 there was a shelter-in-place. Privacy issues may prevent discussion of specific occurrences of a shelter-in-place directive.
    - ii. Bell Schedule
      1. Opening up discussions again
      2. We are reviewing the Bell Schedule to determine issues and how to make improvements for next year.
    - iii. Hindu Presentation
      1. Parents and students to share their culture at Leigh
    - iv. Music concert
      1. Mr. Ianora enjoyed the most recent music concert, and encouraged everyone to take advantage of the talented student entertainment.
    - v. Request to budget money for staff - Parties/BBQs
      1. Can money come from HSC?
  - Teacher Rep (Ms. Smiley)
    - i. Ms. Smiley thanked the HSC Hospitality volunteers for their fun October treat in the staff room. She highlighted intervention tutorials, where students with D's or F's in a subject are required to attend that subject tutorial on scheduled days. She reviewed the process for teacher recommendation letters that some college applications require, these are ongoing right now and can be very time intensive for teachers with many requests. She discussed the restorative practices training she is attending right now at Leigh. For more details on these topics and additional information, please read her [Teacher Report](#).
  - Student Rep (ASB Exec. Board) - did not attend this month's meeting
  - Community Liaison (Sandra Soto)

- i. Famleigh Holiday Fundraiser for Thanksgiving dinners for Leigh Families
  - ii. Families already asking about it for Thanksgiving
  - iii. There will be a donation portal on Leigh HSC Website - pass thru to allow for corporate matching
- District Board Trustee (Mrs. Goytia)
  - i. Trustee Brown has decided not to run for re-election
  - ii. Two positions are being challenged in the upcoming election.
  - iii. Mrs. Goytia will remain in office.
  - iv. Measure O - please get people out to vote on this important measure to continue existing funds used by the district.
- College & Career Center (Ms. Goricanec)
  - i. Financial Aid Webinar today
  - ii. One-on-one help for FAFSA this week - all families should fill out the FAFSA form, which is a graduation requirement unless you opt out.
  - iii. Ms G wants to submit a grant for candy, which she keeps in her room to encourage students to drop in. She has found it to be an effective way to make students comfortable dropping into the CCC even before they need to use their services.
- Boosters - PAPA/Spirit/Sports
  - i. PAPA
    - 1. Haunt - last run this weekend
    - 2. 11/9 Auditions for Mamma Mia
    - 3. Music - last home game this weekend and it is middle school night
    - 4. Band events - refer to PAPA website
  - ii. Spirit
    - 1. Just finished the Jr Cheer Camp
    - 2. Competition Team got first place at recent competition
  - iii. Sports
    - 1. Winter sports start next week
    - 2. Heart Check Screening
    - 3. Need volunteers for Snack Shack
    - 4. Need folks to volunteer for Sports Booster Board
    - 5. Next meeting 11/7/22

### 3. President's Report

- Congratulations to Aine O'Donovan, Leigh parent, who was appointed Board Trustee for CUHSD Area 5 (to replace Kalen Gallagher who resigned in August). Aine is a past president of Leigh HSC, and she has a terrific background to help guide our district!
- Leigh has an open position for parliamentarian - Susan will be following up with a parent interested in filling the position
- Although originally we intended to hold only the first August meeting on Zoom, we now plan to review that decision. Some meetings will be on Zoom when it makes sense, including the November/December meeting on 11/28/22, the day we return from the week-long Thanksgiving break.
- The HSC has received an anonymous donation of about \$22K. Susan will work with the Leigh Admin team, staff and teachers to get suggestions for how to best use these funds.

### 4. HSC Finances

- Treasurer Report and Annual Giving Drive Update
    - i. See separate report
  - Present & approve staff grant requests
    - i. See separate spreadsheet
    - ii. \$300 for 9th Grade Biology class “calm corner”(Samantha Nguyen) - to allow students to continue participating in class while availing themselves of mental health support. Resources would also be available during lunch. The motion was approved with the caveat that food/snacks are not included. - motion to approve Alexis Hoekstra, second Kerry Haywood - all approved, 1 abstention
    - iii. \$775.91 for Teacher’s copy room improvements and decor to make the main office more welcoming (Liza Agustin)
      - 1. Mrs. Goytia suggested we go to the district to do graphic design elements in the main office
      - 2. Approved the full amount, contingent on working with the district to determine potential assistance artwork - motion to approve Alexis Hoekstra, second Kerry Haywood - all approved, 3 abstentions
5. HSC Committee Updates
- Volunteer Opportunities
  - Staff Appreciation
    - i. Candy bars in the Staff Lounge for October Treat
    - ii. Luncheon on 11/17 - baked potato bar, will need help
    - iii. Treat in December
  - Campus Beautification
    - i. Per John Hart, Eagle Scouts are always looking for projects, so keep them in mind for beautification projects.
  - Grad Night - June 1, 2023
  - Stampede - May 20, 2023
6. HSC October Newsletter
7. Approve [September 2022 Meeting Minutes](#)
- Motion to approve Kerry Haywood, second Alexis Hoekstra
  - All in favor, no abstentions
8. New Business: Mrs G - requests that we repurpose the 12 MacBook Pros to the Project Lead the Way (PLTW) engineering program. The MacBook Pros were originally purchased for the counseling team a few years ago to use in the administration of AP tests. They are no longer required for that purpose, and the PLTW program will be able to use them for Leigh students. At this point the systems are school property, but everyone appreciated the update on how the computers continue to be used effectively for Leigh programs.

Adjourned 9:05 PM

Addendum: Unfortunately, Leigh HSC and the Leigh school banker are unable to fund the FamLeigh Food drive after reviewing current policies. The Park-it Market will be available to Leigh Families the Wednesday before Thanksgiving to cover this need.