

# Leigh Home and School Club

## Board Meeting

### Meeting Agenda

February 27th, 2023

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1. Welcome - Meeting started at 7:04pm
2. Community Updates
  - Principal (Ms. Butler/Ms. Adams)
    - i. Cheer team won nationals - 2nd year in a row
    - ii. Sports teams did well - playoffs
    - iii. CAASP testing coming up - 2nd week of March
    - iv. CAAT
    - v. Spring fling - carnival event
    - vi. Ethnic studies - class of 2026 needs to have ethnic studies class that can be embedded in either english or social studies - Leigh is leaning towards social studies direction
    - vii. 4 students out of 80 - art selected to be in New Museum Los Gatos high school exhibition "Unarmed Truth 2023"
    - viii. Wellness Center - increase in students / great offerings
    - ix. Reminder - parking lot changes - cars parked overnight which takes away from teachers' parking - help getting the word out through social media / nextdoor
    - x. 7 - 7:45am - volunteers to scan the parking lot for overnighters / 3 warnings and then towed
    - xi. New principal hire for next school year
  - Student Rep (ASB Exec. Board) Aiden S.
    - i. ASB is working on application for leadership - diversity / spring fling
    - ii. Spring fling day rally
    - iii. Promoting black history month - posters and social media
    - iv. Boys basketball won league
    - v. Instagram page - reach the students
    - vi. Date for prom? May 13th
    - vii. Date of the stampede - May 20th
  - Teacher Rep (Ms. Smiley)
    - i. Not present
  - Community Liaison (Ms. Soto)
    - i. Not present
  - District Board Trustee (Mrs. Goytia)
    - i. District update - enjoyed attending the PAPA BBQ
    - ii. Formation of the local control and accountability plan (LCAP) - align priorities with budget. There will be announcements for parents to join.
  - College & Career Center (Ms. Goricanec)

- i. Career day success - 420 students attended
- ii. 90+ adults came to speak
- iii. Different layout this year - flow was better
- iv. New careers represented this year
- v. Feedback - students felt well prepared and were engaged
- vi. Feedback - Community event on top of career event
- vii. Update budget for next year to include cost of career day as a standard item.
- viii. Ms. G. is helping student counselors with course selection
- ix. At the end of march there will be a transition meeting for juniors. Only 8 students showed up for the junior workshop last time.
- x. There is a course selection process change this year. Students pick classes first and then meet with their counselor. They can still change their selection with the counselors but the goal is to make students more independent and the meetings more productive.
- xi. There will be an opportunity to change courses in May
- xii. Was the SVCTE (Silicon Valley Career Technical Education) program part of career day? SVCTE is a program, whereas career day is bringing different adults in various careers to campus to allow for questions and communication. There were technical careers among the many areas represented.
- Boosters - PAPA/Spirit/Sports
  - i. PAPA
    1. BBQ benefit - rainy but was a success as a fundraiser
    2. Half of the 2020 crab feed attendance and funds raised - approx. 150
    3. The Leigh kitchen is being remodeled, so the crab feed fundraiser moved to a BBQ. The crab feed will not be an option until the kitchen remodeling is complete, 18 months expected project completion.
    4. Theater is moving forward with their spring performance
    5. Winter guard has been to couple competitions
    6. Blossom Hill festival - march 15th
    7. PAPA is looking to recruit because of senior parents leaving
  - ii. SPORTS
    1. Actively recruiting for next year
    2. Ads in social media
    3. 63,000 raised for students
    4. Stadium chairs available for sale

### 3. President's Report

- Looking for board members and committee chairs for next year
- Large donations proposal
  - i. \$59,426
  - ii. Need for golf carts - student safety - for picking students during medical emergencies
  - iii. Staff lounge updates - a little sterile so need updates
  - iv. Community liaison - student support / food truck / help families / work with social services
  - v. Restorative practices training - student behavior - community circles in classrooms / professional development - had someone come in to train the teachers
  - vi. Easy ups - sports booster shares them but lots of wear and tear / used them for 6 years and they are old
  - vii. Sunshine committee support - send cards to staff / food
  - viii. Paper tutoring licenses - the district was unable to continue the service due to the expense. It is a 24/7 365 days online tutoring service / all credentialed

people who offer tutoring / no face to face / \$45 a student. Leigh had 800 students use it last year when it was provided by the district. There were questions about how to provide it in the future, but the administration team needs to work with Paper Tutoring to get contract details. For example, can the contract run for 9 months (during the school year) rather than 12 months? The service is cheaper than paying for an individual tutor.

- ix. Most of these will be spent this year!
- x. Once the funds are sent to the school, they must be used towards original intentions.
- xi. Alexis Hoekstra in Hospitality: Can we add cupboards to the staff lounge for hospitality - we have more funds in case it's needed: ~\$5000
- Donation descriptions for Approval:
  - i. \$10K - refurbished electric golf cart for Admin Team
  - ii. \$2K - Staff Lounge updates. Initial \$2K, with potentially more based on suggestions from a volunteer designer.
  - iii. \$10K - Community Liaison efforts
  - iv. \$10K - Restorative Practices Training
  - v. \$6K - Additional Easy Ups
  - vi. \$2K - Sunshine Committee Support
  - vii. \$10K - Paper Tutoring Licenses to be distributed as determined by Leigh Staff
- Alexis Hoekstra made a motion to approve the large donations as discussed / Nathalie Goricanec seconded the motion. 10 - yes / 2 - abstained; motion passed.
- ChatGBT problems - teachers are planning on doing more in-class writing to ensure that students are completing their own writing assignments.

#### 4. HSC Finances

- Treasurer Report
  - i. 113,000 - total cash balance
  - ii. \$23,821 - wealth mgmt account
  - iii. Incoming funds - \$6006.78
  - iv. Corporate matching is still coming in.
  - v. The Amazon Smile program has been discontinued as of the end of February 2023 - remove the line item from next year's budget.
  - vi. Checks issued for last month - \$2,687.72 - grants / staff appreciation
- Present & approve staff grant requests
  - i. 2 requests
    - 1. Nathalie Goricanec - Career Day - \$855 (includes food, drinks, posters, etc.)
    - 2. Mr. Posey - 3 blackboards - \$350
  - ii. Proposed grant = \$1255.39 / We have \$1300 left
  - iii. Alexis Hoekstra made a motion to approve the staff grants as presented. The motion was seconded by Kristin Welter. 11 - yes / 1 - abstain; motion passed

#### 5. HSC Committee Updates

- Staff Appreciation
  - i. Valentine taco bar - teachers had fun
  - ii. March - treats are provided
  - iii. Lunches are planned for April and May
  - iv. The day after school ends staff breakfast June 2nd will be funded by HSC with Ms. Butler/Ms. Adams ordering.
  - v. When the Staff Lounge is updated, Hospitality would like storage cabinets for their items to remain in that area.

- Mental Health & Wellness
    - i. Working on the newsletter - its bilingual
    - ii. Angelica is the Wellness Coordinator from Pacific Clinics until we are able to hire a person for Leigh.
    - iii. Student education table - last week - talked to students about the dangers of fentanyl
    - iv. Working on parent webinars (April - managing difficult behavior)
    - v. 202 visits in January - similar to other months
    - vi. Angelica - coordinated with the Leigh Bring Change to Mind club focused on mental health awareness.
    - vii. If a student uses the Wellness Center frequently, there is an escalation process to notify the counselors
  - Campus Beautification - not present
  - Grad Night - June 1, 2023
    - i. 70 tickets so far
    - ii. Planning to leave the Boardwalk at 1:00am instead of 2:00 based on feedback from previous attendees.
  - Stampede - May 20, 2023
    - i. Registration opens tomorrow
    - ii. Get more volunteers - a group for some responsibilities and community volunteers for others
6. HSC February Newsletter
- Any items to add, send it out
7. Approve [January 23, 2023 Meeting Minutes](#)
- Kerry Haywood made a motion to approve the January Meeting Minutes as presented. The motion was seconded by John Hart. yes - 9, abstain 2; motion passed
8. New Business

Meeting ended at 9:01pm